



Freedom of Information request & West Norfolk CCG response

WN-2017-0184 – Facilities Management

I have been wanting to send a freedom of information request relating to the Organisation's existing contracts relating to facilities management.

A. Lift Service and Maintenance
B. Air Conditioning and Ventilation Servicing and Maintenance
C. Cleaning and Janitorial
D. Mechanical And Electrical Maintenance
E. Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the Organisation's primary contracts? Or can you please send me the contract that are above £1000.

Also, so that I understand the information you have provided to me please state information if the Organisation doesn't have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above
2. Existing Supplier – Please state the supplier for each contract
3. Annual Spend- Please can you provide me with the spend for each individual supplier

4. **Contract Duration-** please note if there are any extensions period available and if so what?
5. **Contract Start**
6. **Contract Expiry**
7. **Contract Review**
8. **Contract Description-** a small description of the type of services included within each contract.
9. **Number of sites covered for each contract e.g. the organisation may have a maintenance agreement with a supplier that covers several sites/buildings.**
10. **Can you also send me the contact details of the person within the Organisation that is responsible for each one of these contract you have submitted.**

If you have any further questions please send me an email back with your questions.

The information requested is not held by the CCG.

NHS West Norfolk CCG are based in Kings Lynn, Norfolk and are a tenant of Kings Lynn Borough Council. It is advised to refer your request to the Borough Council of King's Lynn & West Norfolk via the contact details available on their website

https://www.west-norfolk.gov.uk/info/20006/council_and_democracy/327/freedom_of_information

For any future correspondence regarding this request, please quote the reference number **FOI.17.WNO184**.