



Freedom of Information request & West Norfolk CCG response

WN-2017-00010 – Delivery of Community Health Services

1. Please provide a list of all the organisations that have held contracts (or other formal agreement) for the delivery of community health services since the creation of the CCG (plus any predecessor CCGs), together with the start and end dates of each contract
2. Please state what services were covered by each contract

Please note that GMS and PMS GP contracts are excluded from this request (I believe the CCGs do not commission these in any case).

NHS West Norfolk CCG came into existence as a statutory body from 1 April 2013 therefore information prior to this date is not held. In respect to the information requested from 1 April 2013 to present date, the CCG confirm it holds the information but are unable to provide it in line with section 12 of the FOIA 2000.

Under section 12 (1) of the FOIA and under the Freedom of Information Act and Data Protection (Appropriate Limit and Fees) Regulations 2004, a Clinical Commissioning Group is exempt from complying with a request if we estimate that the cost of determining whether we hold the information, locating, retrieving it and extracting it from other information would exceed 'the appropriate limit' of £450.00, which is effectively 18 hours of work. This is calculated at £25 per hour for every hour spent on the activities described. We confirm that we hold the information requested but it would take more than 18 hours to provide it.

The Contracting Team have advised that it would be required to conduct a search through all contracts held since inception and discern which contracts have been formally agreed for the delivery of community health services. The CCG currently do not have any staff members who have prior knowledge of this information (i.e. have been employed since April 2013) where

they would be able to easily identify the required information; therefore it would require a manual trawl of all contracts signed to provide the information requested. Thereafter the CCG would be required to look into each contract's SLA to confirm what services have exactly been commissioned. The CCG acknowledges it needs to improve its record keeping and management under section 46 of the FOIA. However, at this current stage, the CCG are unable to provide the information requested as it is estimated it will take longer than the appropriate limit prescribed to complete your request.

The CCG are mindful of our duty under section 16 of the Act to provide reasonable advice and assistance to you, and specifically to advise how you might narrow your request so that it complies with the time limit. We advise you reduce the scope of your request e.g. information relating to financial year 2015/16 only.