

Position	Date of Offer	Declined or accepted?	Date of receipt (if accepted)	Details of gift / hospitality	Estimated value	Supplier / Offeror Name & Nature of Business	Reason for Accepting or Declining
Chair	23/12/2014	Accepted	23/12/2014	Food Hamper sent to GP member of the Governing Body Names of all staff put into a hat and one name drawn out to Food Hamper.	£10.00	St Thomas' hospital	

**NHS Norwich CCG**  
**Register of Gifts and Hospitality 2015-2016**

Position	Date of Offer	Declined or accepted?	Date of receipt (if accepted)	Details of gift / hospitality	Estimated value	Supplier / Offeror Name & Nature of Business	Reason for Accepting or Declining
Chair	12/05/2015	Accepted	12/05/2015	Two weekend Corporate tickets sent to Dr Chris price as Chair of NHS Norwich CCG and its involvement with Healthy Norwich. Names of all staff put into a hat and one name drawn out to win both tickets.	£100.00	Radio 1 - The Big Weekend	
Chief Officer	15/05/2015	Accepted	15/05/2015	£50 worth of Marks and Spencers Vouchers sent to Jo Smithson in thanks for recommending an ex colleague to a recruitment agency and successful recruitment to job role. Names of all staff put into a hat and one name drawn out to win M&S Vouchers .	£50.00	Venn Group	
Prescribing Advisor	09/06/2015	Accepted	09/06/2016	NHS Norwich CCG Prescribing Leads Meeting held at UEA sportspark, sponsored by Teva UK Ltd (Pharmaceutical Company) payment of venue and lunch.	£390.00	Teva UK Ltd (Pharmaceutical Company)	Overall value of meeting £390. The sponsoring company varies for each meeting.
Prescribing Advisor	10/09/2015	Accepted	10/09/2015	NHS Norwich CCG Prescribing Leads Meeting held at UEA sportspark, sponsored by Servier (Pharmaceutical Company). Payment of venue and lunch.	£406.80	Servier (Pharmaceutical Company)	Overall value of meeting £406.80. The sponsoring company varies for each meeting.
Prescribing Advisor	16/03/2016	Accepted	16/03/2016	Prescribing Leads Educational meeting sponsored by Eli Lilley	£420.00	Eli Lilley	Overall value of meeting £420. The sponsoring company varies for each meeting.

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**Register of Gifts and Hospitality 2016-2017**

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Practice Manager, Thorpewood Medical Centre	23/09/2016	Accepted	14/10/2016	Invite to 2016 IoD Dinner	£50	Delia's Catering Company/NCFC/Larking Gowen	Normal B2B networking opportunity
GP Partner - Trinity & Bowthorpe	28/10/2016	Accepted	28/10/2016	Flowers	£10	Patient	Patient was moving away
GP Partner - Trinity & Bowthorpe	Oct-16	Accepted	08/11/2016	Onion bhaji mix	£20	Out of hours patient	
Prescribing Advisor GP Partner - Trinity & Bowthorpe Magdalen Medical Practice Lakenham Surgery St Stephens Gate Medical Practice Newmarket Road Surgery Wensum Valley Medical Practice Hellesdon Medical Practice UEA Medical Centre Prospect Medical Practice West Pottergate Medical Practice Lawson Road Surgery Woodcock Road Surgery East Norwich Medical Partnership Taverham Partnership Norwich Practices Ltd Practice Based Pharmacist Practice Based Pharmacist Practice Nurse Prescriber, Lionwood Medical Practice		Accepted	11/01/2017	NHS Norwich CCG Prescribing Leads meeting. The meeting was sponsored by Lundbeck (Pharmaceutical Company)	£380.00	Lundbeck (Pharmaceutical Company)	Overall value of meeting £380. The sponsoring company varies for each meeting.
Director of Quality and Innovation	2016	Accepted	2016	MEGS - Benefit in kind provided in the form of data and data analysis using the VHD tool. The tool uses publicly available data and aimed to benefit the NHS through HCPs having an increased understanding of local data to understand variation and identify potential	£70.00	Pfizer Ltd	Benefit in kind

**NHS Norwich CCG  
Register of Gifts and Hospitality 2017-2018**

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	Prescribing Advisor GP Partner - Trinity & Bowthorpe Lakenham Surgery St Stephens Gate Medical Practice Newmarket Road Surgery Wensum Valley Medical Practice Hellesdon Medical Practice UEA Medical Centre West Pottergate Medical Practice Lawson Road Surgery Old Catton Medical Practice Norwich Practices Ltd Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Lionwood Medical Practice Practice Based Pharmacist Roundwell Medical Centre Roundwell Medical Centre	05/04/2017	05/04/2017	NHS Norwich CCG Prescribing Leads meeting	£350.00	Servier (Pharmaceutical Company)				Overall value of meeting £350. The sponsoring company varies for each meeting.	
	East Norwich Health Partnership Hellesdon Medical Practice Lionwood Medical Practice Magdalen Medical Practice Newmarket Road Surgery Norwich Practices Health Centre Prospect Medical Practice UEA Medical Centre Wensum Valley Medical Practice West Pottergate Medical Practice Practice Based Pharmacist Coastal Partnership Practice Based Pharmacist Practice Based Pharmacist Pharmacist Pharmacist  NELCSU LPC	19/07/2017	19/07/2017	NHS Norwich CCG Prescribing Leads meeting	£450.00	Teva UK (Pharmaceutical Company)				Overall value of meeting £450. The sponsoring company varies for each meeting.	
	Bacon Road Medical Centre East Norwich Health Partnership Hellesdon Medical Practice Lakenham Surgery Lawson Road Surgery Magdalen Medical Practice Newmarket Road Surgery Norwich Practices Health Centre Norwich Practices Health Centre Prospect Medical Practice Trinity and Bowthorpe Medical Practice  Wensum Valley Medical Practice Woodcock Road Surgery Practice Based Pharmacist Practice Based Pharmacist	17/10/2017	17/10/2017	NHS Norwich CCG Prescribing Leads meeting	£190.00	Ipsen Ltd (Pharmaceutical Company)				Overall value of meeting £190. The sponsoring company varies for each meeting.	

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	Practice Based Pharmacist CSU Pharmacist CSU Pharmacist NELCSU									
	Castle Partnership East Norwich Health Partnership Lakenham Surgery Lionwood Medical Practice Norwich Practices Health Centre Old Catton Surgery Prospect Medical Practice Roundwell Medical Centre UEA Medical Centre Wensum Valley Medical Practice West Pottergate Medical Practice Woodcock Road Surgery Newmarket Road Surgery Thorpewood Medical Group Practice Based Pharmacist Practice Based Pharmacist CSU Pharmacist	17/01/2018	17/01/2018	NHS Norwich CCG Prescribing Leads meeting	£388.00	Chiesi Ltd (Pharmaceutical Company)			Overall value of meeting £388. The sponsoring company varies for each meeting.	



**NHS Norwich CCG  
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	Wensum Valley Medical Practice  Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist Practice Based Pharmacist CSU Pharmacist CSU Pharmacist Old Catton Medical Practice - Practice Manager	31/10/2018	31/10/2018	NHS Norwich CCG Prescribing Leads meeting	£440.00	Clinimed and Convatec (pharmaceutical Companies)			Overall value of meeting £440. The sponsoring company varies for each meeting.	

## **Summary Guidance on Gifts and Hospital and Commercial Sponsorships (NHS England, February 2017)**

*please refer to the Norwich CCG Standards of Business Conduct Policy*

### **Gifts**

Gifts from suppliers/contractors doing business with organisation should be declined  
low cost branded promotional aids <£6 may be accepted and do NOT need to be declared  
Gifts from other sources e.g. patients, families:-  
decline gifts of cash and vouchers  
modest gifts <£50 do NOT need to be declared  
declare gifts >£50, treat with caution and only accept on behalf of organisation

### **Hospitality**

means refreshments, travel, accommodation, other expenses in relation to meetings, conferences, training events  
Meals and refreshments <£25 may be accepted and need NOT be declared  
of value £25 - £75 may be accepted and must be declared  
>£75 should be refused unless (in exceptional circumstances) senior approval is given  
Travel and accommodation- modest offers may be accepted and must be declared.  
Offers which go beyond modest should only be accepted in exceptional circumstances and must be declared  
e.g. first class travel and accommodation, foreign travel and accommodation

### **Commercial Sponsorship**

Declare Patents and IP rights and seek prior permission before entering into any agreement  
Do not routinely accept donations made by suppliers or bodies seeking to do business with organisation and seek permission before undertaking fundraising activities  
Only accept sponsorships for events where there is a clear benefit for the organisation, treat with caution and declare  
Funding sources for research must be transparent, with written approval - declare.  
Sponsored posts - seek prior approval, written confirmation, declare