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[www.westnorfolkccg.nhs.uk](http://www.westnorfolkccg.nhs.uk)

2 August 2018

## FREEDOM OF INFORMATION – DECISION NOTICE

Dear Requester

**FOI Reference Number: 18328**

I refer to your email of 10 July requesting information in respect of energy management system.

I can confirm on behalf of NHS West Norfolk CCG and in accordance with S.1 (1) of the Freedom of Information Act 2000 (FOIA) that we do hold some of the information that you have requested. A response to each element of your request is detailed below:

Please find my request below, which relates to the organisation's contract relating to their energy management system. Not all organisations have energy management system and if the organisation does not have one please ignore the contractual part of my request (1-6) and concentrate on questions 7-12.

1. The supplier who provides the software to the organisation? [Arden and Gem Commissioning Support Unit \(CSU\)](#)
2. The cost associated with the software. Please provide me with the annual spend. [This is part of the overall IT contract with Arden and Gem CSU and is not split out](#)
3. What is the brand of the software? [n/a as dealt with by Arden and Gem CSU](#)
4. What is the duration of the contract? [4 years](#)
5. When does this contract expires? [31 March 2022](#)
6. When does the organisation plan to review this contract? [In the 12 months before the expiry date](#)
7. Can you please provide me with the contract description of the services provided under the agreement with the supplier? This also includes potential extensions and support and maintenance services. [End to end commissioning support including business intelligence, procurement and provider management, finance, human resources, information governance and freedom of information; and information technology support including GP and corporate IT.](#)
8. What is the organisation's annual energy spend for the following: [West Norfolk CCG is a tenant in an office building with the Borough Council of Kings Lynn and West Norfolk, therefore do not hold information relating to Q8a,8b, 8c, Q9a, 9b, Q10. Q11, Q12, Q13](#)
  - a. Electricity
  - b. Gas
  - c. Water
9. What is the total number of meter points for Electricity for:
  - a. Non Half Hourly (NHH) meter points
  - b. Half Hourly (HH) meter points
10. What is the total number of Gas meter points?
11. What is the total number of Water meter points?
12. What is the total number of meter points for specialist gases and liquids?
13. Can you please provide me with the contact details of the key person responsible for this contract or around energy management.

[Commissioning NHS Services for West Norfolk](#)

Chair: [Dr Paul Williams](#)

Accountable Officer: [John Webster](#)

14. Can you please send me the organisations' energy management strategy/plan that covers 2018? West Norfolk CCG does not have a specific energy management strategy/ plan however, there is a sustainability report included in the annual report for 2017/18 which is on section 9, page 29 of the document on the following link - <http://www.westnorfolkccg.nhs.uk/sites/default/files/pdf/UNSIGNED%20with%20Auditor%2025%20May%20WNCCG%20Annual%20report%2017%2018%20FINAL.pdf>

I hope that this answers your queries with the information we currently hold, but if I can be of any further assistance please do not hesitate to contact me.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to

Arden & GEM CSU  
FOI Team, Room 18  
Scarsdale  
Newbold Road  
Chesterfield  
S41 7PF

Email [agcus.foi.norfolkwaveneycggs@nhs.net](mailto:agcus.foi.norfolkwaveneycggs@nhs.net)

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided the CCG.

The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, telephone 0303 123 1113, email [casework@ico.org.uk](mailto:casework@ico.org.uk)

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Yours faithfully

Philip Humphreys

**FOI Manager  
Arden & GEM CSU**

**On behalf of  
NHS West Norfolk CCG**