

Subject:	Terms of Reference – Primary Care Commissioning Committee
Presented by:	Heather Farley – Assistant Director – Corporate Services
Submitted to:	Primary Care Commissioning Committee – 1 st February 2019
Purpose of Paper:	To review the Terms of Reference
<p>Minor changes to the Primary Care Commissioning Committee Terms of Reference have been made to reflect guidance from NHSE when reviewing the Constitution.</p> <p>The Primary Care Commissioning Committee are requested to approve the changes.</p>	
KEY RISKS (in relation to CCG strategic objectives and statutory duties)	
Clinical & Quality: No issues for revisions	
Finance and Performance: No issues for revisions	
Reputation: There is a risk to the reputation of WNCCG and all members of the Committee if TORs are not fit for purpose, updated as required and adhered to.	
Legal: There is a risk of legal challenge if TORs are not fit for purpose, updated as required and adhered to.	
Patient focus: None	
Information Governance: Poor management of information provided to the Committee by not following TORs could present IG challenge.	
Conflicts of Interest: Lack of adherence to conflict of interest guidance and a clear understanding of roles within the committee could lead to conflicts not being appropriately managed leaving the CCG exposed to loss and legal challenge	
Equality Impact Assessment: N/a	
Reference to relevant risk on the Governing Body Assurance Framework: None	
RECOMMENDATION:	
The Committee is asked to approve the Terms of Reference.	