

Subject:	Primary Care Forward Look
Produced by:	Steve Lloyd – Head of Primary Care (WNCCG)
Presented by:	Steve Lloyd – Head of Primary Care (WNCCG)
Submitted to:	West Norfolk Primary Care Commissioning Committee
Purpose of Paper:	For Information and discussion
Executive Summary	
This paper provides an overview and update for the committee around the likely areas of work to be undertaken and an indication of when the work will be reported to the PCCC.	
KEY RISKS (in relation to CCG strategic objectives and statutory duties)	
Clinical & Quality: Any relevant issues included in the report by exception	
Finance and Performance: Financial impact included where relevant and data available.	
Reputation: The CCG routinely reviews any reputational risks associated with its work on Primary Care.	
Legal: The CCG ensures that it is acting within its statutory obligations in relation to primary care development.	
Patient focus: Aim to provide parity of services to all WNCCG patients.	
Information Governance: Compliance to policy	
Conflicts of Interest: The Committee has been set up to ensure that the CCG acts within the guidance on conflicts of interest.	
Equality Impact Assessment: Not applicable.	
Reference to relevant risk on the Governing Body Assurance Framework: Not applicable.	
RECOMMENDATION: Paper is for Information and discussion	

West Norfolk CCG – Forward Look September 2017

Introduction

West Norfolk CCG wishes to ensure that the members of the PCCC have an opportunity to understand the areas of work that are likely to continue to develop throughout the year and the likely timescales for updates to be received by the committee. The table below is a first draft and is for discussion.

Proposal

The table below provide suggested update areas. It should be seen as a first draft and would need to be flexed to recognise any developments which may occur as the year progresses. There are a number of standing monthly items. The items specific to a particular month have been highlighted.

Any further Committee development sessions would need to be factored in, with the committee indicating the topics for the session

Month of Meeting	Topic to cover
October	Primary Care Operational Report – this is to provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
	An overview of what the delegated functions are and what these mean to the PCCC. Eg Process for list closures and the responsibilities of the PCCC
	An update of the premises issues faced in West Norfolk CCG and the current status of any proposals.
November	Primary Care Operational Report – this is to provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
	Feedback on the Extended Access element of the GPFV
	An update on Demand Management actions and the impact of the schemes
	December

	provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
	Feedback on the Workforce element of the GPFV
January	Primary Care Operational Report – this is to provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
	An update on the progress of West Norfolk Health
February	Primary Care Operational Report – this is to provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
March	Primary Care Operational Report – this is to provide an overview of any relevant areas of work which fall under the general heading of business as usual.
	Finance Report – this is to provide an overview of the financial position for the latest known position.
	Risk Register – Risks relevant to the PCCC will be reported and any updates highlighted to the committee.
	Priority setting for 2018/19