

West Norfolk Joint Primary Care Co-Commissioning Committee Action Log PART ONE Open

Ref	Date Raised / Meeting Date	Item Ref.	Lead(s)	Action	Deadline	Progress / Update	Status
1	24.3.17	17.26	Chris Randall (WNCCG)	Clinical Waste: Provide more information on back up provision for collections	26.5.17	<p>8.5.17 The contract has been awarded for a four year period of time only, with break clauses at the end of each contract year .</p> <p>26.5.17 CR to obtain more information on a) back up provisions for collections b) performance monitoring procedures and c) clarity on two way/one way break clause at end of each year</p> <p>29.6.17 CR awaiting more information on a) back up provisions for collections b) performance monitoring procedures and c) clarity on two way/one way break clause at end of each year. Any information received before the next PCCC should be circulated to members. Action to remain on log.</p>	In progress
2	26.5.17	17.45	Steve Lloyd (WNCCG)	WNCCG to compile and submit a Contract spreadsheet, applicable to the PCCC.	29.6.17	29.6.17 Discussions with NHS England awaited Mid-Aug to identify what other contracts they hold, using due diligence information provided as a baseline. Noted that many of these contract may apply to larger geographical areas and be beyond WNPCCC control. Action to remain on log.	In progress
3	26.5.17	17.47	Chris Randall (WNCCG)	CR to obtain clarification on audit position and whether there have been any significant adjustments or items impacting on 17/18 budget	22.8.17	29.6.17 Awaiting confirmation from NHS England in writing that any adjustments made to the 17/18 budget did not impact on West Norfolk. We continue to actively look for 16/17 items that can be recharged. Redate action to next meeting. Action to remain on log	In progress
4	29.6.17	17.63	Steve Lloyd (WNCCG)	Add risk around lack of locality control of Primary Care Contracts to corporate risk register	22.8.17		In progress
5	29.6.17	17.65	Steve Lloyd (WNCCG)	SL to populate a PCCC Risk Register and identify operational risks from the Corporate Risk Register relevant to the work of this committee.	22.8.17		In progress