

Ref	Date Raised / Meeting Date	Item Ref.	Lead(s)	Action	Deadline	Progress / Update	Status
1	24.3.17	17.24	Chris Randall (WNCCG)	Finance Rept: Provide clarification of Item 2.4 Expenditure Summary #NA £660k to CR.	26.5.17	26.5.17 Clarification of Finance Report item 2.4. was still outstanding. CR undertook to follow this up with NHS England. Action to remain on log.	overdue
2	24.3.17	17.26	Chris Randall (WNCCG)	Clinical Waste: Provide more information on back up provision for collections	26.5.17	8.5.17 The contract has been awarded for a four year period of time only, with break clauses at the end of each contract year . 26.5.17 CR to obtain more information on a) back up provisions for collections b) performance monitoring procedures and c) clarity on two way/one way break clause at end of each year	In progress
3	26.5.17	17.45	Steve Lloyd (WNCCG)	WNCCG to compile and submit a Contract spreadsheet, applicable to the PCCC.	29.6.17		In progress
4	26.5.17	17.47	Chris Randall (WNCCG)	CR to obtain clarification on audit position and whether there have been any significant adjustments or items impacting on 17/18 budget	29.6.17		In progress
5	26.5.17	17.51	Steve Lloyd (WNCCG)	WNCCG to circulate appropriate briefing materials and weblinks to useful pre-reading in advance of the session on 29 th June	29.6.17	8.6.17 Material circulated by email.	Complete